

**MINUTES OF THE COMMON COUNCIL  
WORK SESSION  
June 24, 2014  
Gymnasium – Frederick Douglass Elementary School**

PRESENT: President John Willingham; Councilor Evan Clark, John Hill, and John Tagnesi; Vice-President Milt McInturff; Mayor Elizabeth Minor; Vice-Mayor Les Veach (8)

ABSENT: Councilor Jeff Buettner and Corey Sullivan (2)

President Willingham called the meeting to order at 6:00 p.m.

**2.0 Public Comments:** (Each person will be allowed 3 minutes to address Council with a maximum of 10 minutes allowed for everyone)

Sam Linebach of 317 Fairmont Avenue spoke in regards to visiting the cemeteries on Memorial Day a couple of years ago and the poor shape they were in. He visited them again this Memorial Day and found they looked the best he has ever seen. He thinks it is important to have the cemeteries looking this way with the upcoming anniversary of the Third Battle of Winchester. He also suggested having tourist activities available for the upcoming Babe Ruth World Series so the families stay in the area.

Dwight Allen of 1462 Greystone Terrace expressed his concerns on the impacts of the Windy Hill Apartments looking over his backyard. He stated the applicant worked with him in the past but he is concerned the double occupancy will cause double the noise and parking issues on Spring Street and Greystone Terrace. He suggested the City convey Spring Street to him so he can block it off to prevent the parking issues.

**3.0 Items for Discussion:**

**3.1 CU-14-334:** Conditional Use Permit – Request of Windy Hill, LLC for multifamily dwellings at 443 Millwood Avenue (*Map Number 233-08-40A*) zoned Highway Commercial (B-2) District

Aaron Grisdale, Director of Zoning & Inspections, presented the applicant's request to have the same number of units as previously approved in CU-12-404 but with more bedrooms. The Planning Commission recommended a waiver for the amount of green space. The proposal includes 5 dedicated parking spots on site and no open windows or doors facing Greystone Terrace.

***Councilor Sullivan arrived at 6:09 p.m.***

Councilor Tagnesi asked if staff considered installing no parking signs on Spring Street. Mr. Grisdale stated with the site plan of the Winchester Marketplace finalized, there will be no vehicle access from Greystone to Spring Street.

Vice-Mayor Veach asked what the justification for the waiver on the green space was. Mr. Grisdale stated it was based on the limitations of the site and an effort by the applicant to turn some undesirable space on the property into green space.

President Willingham asked what recourse Mr. Allen has if the tenants are rowdy. Mr. Grisdale stated if there are concerns that the tenants are exceeding the noise threshold, Mr. Allen can contact the police who will come out and measure the sound decibels to see if it violates City Code.

Vice-President McInturff moved to forward CU-14-334 to Council. *The motion was seconded by Councilor Tagnesi then approved 7/1 with Vice-Mayor Veach voting in the negative.*

**3.2 O-2014-26: AN ORDINANCE TO AMEND AND REENACT SECTION 14.2-8 OF THE WINCHESTER ZONING ORDINANCE PERTAINING TO WYCK STREET AND NORTH CAMERON STREET CORRIDOR ENHANCEMENT DISTRICTS TA-14-275**

Tim Youmans, Planning Director, presented the ordinance to amend only the title of the corridor enhancement district currently in place. He stated the Planning Commission believes this will most likely become the main entrance into the downtown.

Vice-President McInturff moved to forward O-2014-26 to Council. *The motion was seconded by Vice-Mayor Veach then unanimously approved 8/0.*

**3.3 Amendment to Winchester Comprehensive Plan 2011 – the proposed revisions are primarily focused in the West Central Planning area, and include, but are not limited to, potential location of a new John Kerr Elementary School and other land use recommendations along the planned extension of Meadow Branch Avenue**

Mr. Youmans presented the overall effort to amend the Winchester Comp Plan to include the new location of the John Kerr Elementary School which would also include realigning the roadway.

President Willingham expressed his concern with HR zoning being right across the street from the school.

Interim City Manager Craig Gerhart suggested staff work on additional language to address the concerns and distribute it to Council for review prior to the July 8, 2014 meeting.

Vice-Mayor Veach moved to forward the amendment to Council. *The motion was seconded by Councilor Clark then unanimously approved 8/o.*

**3.4 R-2014-29:** Resolution – Authorize the Economic Development Authority to issue Revenue Refunding Bonds to Winchester Medical Center and Shenandoah Memorial Hospital

Tyler Schenck presented the resolution to issue the Revenue Refunding Bonds to refund a portion of the EDA's outstanding Hospital Revenue Bonds to Winchester Medical Center and to pay a portion of the costs to construct and equip a building at Shenandoah Memorial Hospital.

Vice-Mayor Veach moved to forward R-2014-29 to Council. *The motion was seconded by Councilor Hill then approved 7/o/1 with President Willingham abstaining.*

**3.5 R-2014-30:** Resolution – Authorize the execution of a management agreement between the City of Winchester and Taylor Master Tenant, LLC

Tyler Schenck, Economic Development Coordinator, presented the agreement to allow the Taylor entities to manage the publicly owned space behind the Taylor Hotel.

Councilor Clark moved to forward R-2014-30 to Council. *The motion was seconded by Councilor Tagnesi then unanimously approved 8/o.*

Mr. Schenck presented a brief update on a few EDA initiatives including the reconstruction of the Citizen Participation Plan, the disposition of EDA owned properties, a North End Housing Rehabilitation Strategy, and new marketing initiatives.

**3.6 O-2014-27:** AN ORDINANCE AUTHORIZING THE PAYMENT OF A MONETARY BONUSES TO SPECIFIED OFFICERS IN ACCORDANCE WITH §15.2-1508 OF THE CODE OF VIRGINIA

City Attorney Anthony Williams presented the ordinance to incentivize retention of key employees within the organization including the City Manager.

Vice –Mayor Veach moved to forward O-2014-27 to Council. *The motion was seconded by Mayor Minor then unanimously approved 8/o.*

## **4.0 Boards & Commissions Liaison Update**

### **4.1 Parks & Recreation Advisory Board – Jennifer Jones, Director of Parks & Recreation**

Jennifer Jones, Director of Parks & Recreation, presented the most important initiatives for 2014/15 to include park maintenance, community recreation programs and fees, a needs assessment, the 2014 World Series, a new aquatics vision, and the neighborhood Bubble Van. Ms. Jones also updated Council on the installation and fundraising for the Skate Pavilion, the ADA improvements at Bridgeforth Field, and the status of the bermuda grass fields that suffered winterkill.

## **5.0 Monthly Reports**

### **5.1 Fire & Rescue Department**

### **5.2 Finance Department**

## **6.0 Adjournment**

Mayor Minor moved to adjourn the meeting at 7:29 p.m. *The motion was seconded by Vice-President McInturff then approved 8/0.*